

Date of Meeting: 21st October 2024 – 16:00 – virtual meeting

1) Attendees and apologies

	Circulation:	<p>Trevor Carbin –(Chair) Wiltshire Councillor Tim Trimble – Wiltshire Councillor Johnny Kidney – Wiltshire Councillor Dean Baker, Kirsty Rose – Highways Liam Cripps – Strategic Engagement Manager</p> <p>Atworth Parish Clerk Bradford on Avon Town Clerk Holt Parish Clerk Limpley Stoke Parish Clerk Monkton Farleigh Parish Clerk South Wraxall Parish Clerk Staverton Parish Clerk Westwood Parish Clerk Winsley Parish Council George Mumford – Westwood PC Liz Watts – Monkton Farleigh PC Pauline Adams – Monkton Farleigh PC Jeremy Wire – Streets Ahead Ian Barnes – Limpley Stoke PC John Barnes – Winsley PC Bella Walker – South Wraxall PC Andrew Nicolson – Cycling UK</p>		
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2) Notes of last meeting				
		Previously circulated		
3) Financial Position				
		2024-25 allocation = £20,764 Current budget available = £7989.00 <u>Allocations made at meeting:</u> A365 Atworth Substantive Bid - £7000 (£3500 LHFFIG / £3500 PC). Dane Rise Winsley - £3800 (£1900 LHFFIG/£1900 PC). BoA Waiting Restrictions - £2210 (£1105 LHFFIG/£1105 TC to be confirmed) Holt, Station Road and Gaston Road Markings - £600 (£300 LHFFIG/ £300 Holt PC). Remaining 2024-25 budget: £1184		
4) Top Priority Schemes				
	Item	Update	Actions and Recommendations	Who
4.1	Wine Street, Bradford on Avon	A prohibition of motor vehicles, except for access, would be appropriate to replace the current 3T weight restriction. 24/07/23 Data provided to Winsley PC. Town Council contribution confirmed. However, please see attached note regarding potential contraflow cycling conflict. The group discussed the potential conflict for contraflow	21/10/24 TRO advert currently underway, with comment period ending 28 th Oct.	To note

		<p>cycling and noted the concerns raised. KR to determine if an short section of marked lane can be provided on bend.</p> <p>Group agreed to proceed with TRO adverts.</p> <p>09/10/23 Plans progressing and TRO to be advertised in due course</p> <p>22/04/24 Awaiting TRO advertisement of proposals.</p> <p>22/07/24 TRO advert to be early August. Dates to be confirmed as soon as possible.</p>		
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5) Substantive Schemes

	Item	Update	Actions and Recommendations	Who
5.1	Berryfield Road, Bradford on Avon	<p>15/01/24 Works at Berryfield Road are programmed in for construction in April 2024.</p> <p>Installation of the advisory 20 on Sladesbrook is complete.</p> <p>22/04/24 Berryfield Road works unable to commence in April due to lack of construction resource. This is as a result of changes with schemes preceding this one.</p> <p>Works are now scheduled for 29th July 2024. KR is to check signing and road markings on Sladesbrook to ensure all installed as planned.</p>	<p>21/10/24 Works are now complete. This item can be removed from the tracker.</p>	To note

		22/07/24 Works to begin at Berryfield Road on the 29 th July.		
5.3	B3109 Lower South Wraxall Junction Visibility Improvements.	22/04/24 Substantive bid successful. Land deal to progress and implementation programmed for February 2025. 22/07/24 Design work to progress for Feb 2025 works. Land deal to be progressed.	21/10/24 Land negotiations being progressed and development of works pack underway.	To note
6) Other Schemes				
	Item	Update	Actions and Recommendations	Who
6.1	Speed Limit Review, Monkton Farleigh	15/01/24 Awaiting TRO advert. KR to provide dates when known. There are no alternative sources of funding for implementation other than LHFIG/PC. The estimated implementation cost is £8500. Funding was agreed subject to 50% contribution from Monkton Farleigh Parish Council. 22/04/24 TRO consultation now complete. Objection received therefore cabinet member report and decision required. KR to progress. The estimated implementation cost is £8500. Funding was agreed subject to 50% contribution from Monkton Farleigh Parish Council. Contribution from MFPC confirmed by LW. Pedestrian in road signs to be included along with signing works.	21/10/24 Cabinet member decision to proceed as advertised has been made. Now to progress to implementation.	KR

		<p>22/07/24 Cabinet member report drafted and officer recommendation is to proceed as advertised. Once signed off, implementation can take place. Works pack being prepared.</p>		
6.2	A365 Atworth	<p>15/01/24 Atworth PC are reviewing the proposal as part of a longer term strategy for improvements in the village. Various issues have prevented completion of review by Parish Council. PT to report back with PC comments when possible.</p> <p>22/04/24 Response to proposal provided by APC. Site meeting to be held 10th May to discuss and determine next steps.</p> <p>22/07/24 Site meeting held and additional options/information provided to parish council (enclosed with note tracker).</p> <p>Atworth PC have considered and meeting arranged for 16th August.</p>	<p>21/10/24 It was agreed to put forward a substantive bid for footway widening and roundabout changes with LHFIG allocating £3500 to this, to be matched by Atworth PC.</p> <p>Note following meeting: Atworth PC have agreed contributions.</p> <p>Substantive bid to be submitted.</p>	KR
6.3	2-22-31 Church Lane, Limpley Stoke – consideration of extending 20mph limit.	<p>15/01/24 Funding was agreed to move this forward to implementation. The overall cost is estimated at £5500 with £1000 allocated by LHFIG and £4500 by LSPC</p> <p>22/04/24 TRO documents with TRO team. Awaiting formal consultation.</p> <p>22/07/24</p>	<p>21/10/24 Cabinet member report drafted and awaiting outcome of decision.</p>	To note

		Formal consultation complete however an objection was received therefore cabinet member report is being drafted.	
6.4	2-22-24 Frome Rd/Chapel Lane Wingfield	<p>15/01/24 A paper prepared by residents was provided to KR ahead of the meeting and circulated to all post meeting. KR to provide feedback to parish council on the points raised.</p> <p>The potential for a speed limit review on the B3109 was discussed. This can include all of the B3109 in the community area for the £2900 fee. Parish Councils to liaise and consider funding for this.</p> <p>22/04/24 Wingfield Parish Council are requesting:</p> <ul style="list-style-type: none"> • A 50% contribution towards the costs (£2500) of a topographical survey to determine if it is possible to undertake any engineering of the B3109 that would enabling the widening of the narrow stretch of pavement close to the junction with Chapel Lane. <p>This funding was agreed.</p> <ul style="list-style-type: none"> • A 50% contribution towards the costs (£2900) of an independent speed limit assessment of the B3109; liaison with South Wraxall Parish Council and Bradford on Avon Town Council would continue as to whether they were interested in participating in & contributing towards the survey. <p>50% contribution from LHFIG agreed. 50% funding from Wingfield PC agreed. Discussions to take place to determine if South Wraxall would be willing to contribute 25% (reducing WPC contribution to 25%).</p>	<p>21/10/24 Topo survey has been received and so design work will now take place. This will include the request for removal of dropped kerbs and additional signing.</p> <p>Plans to be circulated when available and ahead of next LHFIG meeting.</p> <p>Speed Limit Assessment report being finalised by Atkins and will be circulated as soon as available.</p>

		<ul style="list-style-type: none"> A 50% contribution towards the costs (between £300-£520) of deer warning signs. A resident had said they were willing to contribute to the signs, with the Parish Council covering the costs of fixtures and installation. <p>To be brought back to next meeting. WPC to provide location details to KR.</p> <p>22/07/24</p> <p>The topographical survey has been ordered. Once received, design work can begin.</p> <p>The speed limit assessment has been ordered and expected to be complete by September.</p> <p>An estimate for the deer warning signs has been provided to Wingfield PC of £700. The parish council confirmed that they wish to proceed. No LHFIG funding required. KR to raise order with Milestone</p>		
6.5	2-22-26 23-30 St Margaret's St, BoA	<p>Concerns raised regarding vehicle speeds and lack of compliance with the 20mph speed limit. Report of a number of near misses.</p> <p>Would like to see vegetation cut back to improve visibility of signs, improved signing and traffic control measures (traffic calming) and a town-wide 20mph limit.</p> <p>It was agreed that a traffic survey to determine vehicle speeds and volumes be requested to be carried out once the road reopens.</p> <p>15/01/24</p>	<p>21/10/24 KR to arrange site meeting with Tim Trimble.</p> <p>BoA TC are seeking permission from Wiltshire Police to operate CSW in this area.</p>	<p>KR</p> <p>To note</p>

		<p>Repeater signs have been rearranged to be more effective. Network Rail have arranged additional 20mph carriageway roundels to be installed upon completion of all works.</p> <p>BoA TC to request traffic survey through traffic survey request process.</p> <p>22/04/24 Awaiting results of traffic survey.</p> <p>22/07/24 Traffic survey enclosed with tracker. This showed average speeds of 22.3mph and 85th percentile speeds of 26.2mph.</p> <p>KR to arrange site meeting.</p> <p>Town Council to consider deployment of Speed Indicator Device at this location.</p>		
6.6	2-24-02 Lower Stoke, Limpley Stoke	<p>The Parish Council would like to improve pedestrian, cycle and vehicle safety by making clearer instructions to drivers on Lower Stoke. Lower Stoke at this point is designated as a single carriageway with passing places as per the installed blue signs. On entering the village travelling south there is a layby which is used to give way to northbound traffic. However, once past this layby, if northbound vehicles do not give way where there is a wider section (adjacent to the gates to the old station car park), vehicles frequently mount the kerb or enter a 'stand off'. This can and does endanger pedestrians. There have been reports of near misses from van mirrors.</p>	<p>21/10/24 KR explained that due to the current disruption relating to the A36 closure, it would be preferable to revisit this once the closure has been lifted.</p>	KR

		<p>We believe that give way road markings at the point where the road is wide enough for 2 vehicles would make a contribution to overcoming this issue.</p> <p>22/04/24 It was agreed that KR would look at options and report back.</p> <p>22/07/24 A give-way marking cannot be provided as drivers being required to give way do not have forward visibility along the whole narrow section and as such this is likely to increase conflict between vehicles as the opposing flow will expect to have priority but may not have been seen by those heading northbound.</p> <p>The single-track approach with passing place is a common arrangement however if concerns persist regarding pedestrian safety, there may be areas of the footway where additional reboundable posts may be considered however this would not be possible at the narrowest points of the footway as this would reduce the footway width to an unacceptable level.</p>		
6.7	<p>2-22-19 Southville Road/Culver Road/Lodden Way, Bradford on Avon</p>	<p>17/04/23 KR to investigate pedestrian changes at junction and report back to next meeting.</p> <p>24/07/23 KR to review and report back at next meeting.</p> <p>09/10/23 Road markings have recently been refreshed and it is</p>	<p>21/10/24 This item is to be re-enacted and KR to review. Site meeting to be set up.</p>	To note

		reported that this has seen some improvement in driver use of the junction.		
6.8	2-24-04 Dane Rise, Winsley – Request for traffic calming	<p>A speed survey undertaken by Wiltshire Council in December 2023 showed that 85th percentile speeds on this 20mph road met the criteria for consideration of intervention.</p> <p>The Parish Council has agreed, at its meeting in March 2024, that it would ask Highways to outline any traffic calming measures that might be considered on this road, along with ways of more clearly indicating the road's 20mph speed limit.</p> <p>The Parish Council would like to identify any possible options for traffic calming / making the speed limit clearer on this road, which is well used by pedestrians including families walking to school. Once any options are known, the Parish Council has proposed consulting with residents about preferred options.</p> <p>22/07/24 KR to review what is feasible. Site meeting to be arranged with John Barnes.</p>	<p>21/10/24 See enclosed note. LHFIG and PC contributions agreed. £3800 total (£1900 LHFIG/£1900 PC).</p> <p>To be taken forward to implementation</p>	KR
6.9	2-24-05 Kingston Road, Bradford on Avon	<p>Concerns that pedestrians find it difficult to cross at the informal crossing near the archway due to vehicle speeds and occasional contravention of one-way system. Request that crossing is made more obvious through coloured surfacing, marked carriageway or speed humps.</p> <p>22/07/24 KR to review.</p>	<p>21/10/24 KR to report back at next meeting.</p>	KR

6.10	2-24-06 B3109 South Wraxall	<p>There are multiple road traffic accidents on the B3109 between Bradford on Avon and Corsham where the road has double bends to cross a tributary of the River Avon - the "fishpond bends".</p> <p>Recent road improvements have failed to eliminate the issue and accidents continue to occur in both directions.</p> <p>Southbound the second part of the double bend is a left turn with limited visibility due to a large tree immediately adjacent to the inner curve of the bend. Removal of that tree would open up this bend and improve visibility of oncoming traffic.</p> <p>22/07/24 The key element for review is the removal of the tree which limits visibility. KR to review and report back.</p>	<p>21/10/24 KR to report back ahead of next meeting regarding tree ownership and feasibility.</p>	KR
6.11	2-24-07 South Wraxall Village – request for 20mph speed limit	<p>A traffic survey in 2023 confirmed the high volume of traffic using the roads in South Wraxall. These are rural roads without street lighting or footpaths.</p> <p>In South Wraxall village over 800 vehicles per day with 12% over 35 mph pass through the village sharing the road with pedestrians visiting the pub, village hall, church, bus stop and walkers on the Macmillan Way. The road narrows and visibility is poor.</p> <p>South Wraxall village is subject to a 30mph speed limit. This should be reduced to 20 mph and traffic calming measures installed where the road narrows and the visibility is poor.</p>	<p>21/10/24 Parish Council have agreed funding contribution. Speed limit assessment to proceed.</p>	KR

		<p>22/07/24 LHFIG contribution agreed for 20mph speed limit assessment. Awaiting agreement of contribution from parish council.</p>		
6.12	2-24-08 Bradford Leigh – Speed Limit	<p>A traffic survey in 2023 confirmed the high volume of traffic using the roads in South Wraxall. These are rural roads without street lighting or footpaths.</p> <p>In Bradford Leigh, almost 6000 vehicles per day use the B3109. Over 12% are HGVs. Residents and visitors share this carriageway with passing traffic as there is no verge or footpath.</p> <p>Bradford Leigh is subject to a 50 mph speed limit. The existing Bradford on Avon 40 mph zone should be extended to include Bradford Leigh.</p>	<p>22/07/24 This is included in the B3109 speed limit assessment being undertaken by Atkins.</p>	To note
6.13	Silver Street, Bradford on Avon	<p>Concerns raised regarding damage to building due to vehicle strikes at The Vintners.</p> <p>We’re in favour of Option C from the traffic consultation. Option A had a terrible impact on us during Covid with severe noise pollution from vehicles flying down the hill unrestricted at all hours of the day. At present there is very little traffic from 7pm – 6am.</p> <p>If option C isn’t implemented or takes years to implement, then we need a narrowing in the road as a minimum to move vehicles further out into the road. Similar to what has been done 150m further down the road where there’s another bollard. Historically there was a pavement on our side of the road.</p> <p>This has been an ongoing issue that we’ve raised with</p>	<p>21/10/24 The group discussed the issue and determined that the owner would be asked to remove or replace the bollard with a more suitable alternative and should this be agreed, funding to implement road markings will be agreed at the next meeting in January.</p>	TT

		<p>Wiltshire Council on countless occasions. Eventually a bollard was installed by us (and paid for by us) in November 2023 as the only ‘advice’ by highways. We raised concerns several times prior to installation that this wouldn’t be sufficient, and possibly cause more damage due to potential impact of collisions to a fixed bollard causing more severe structural damage. Removing the bollard again would instead return to constant scratches of our façade.</p> <p>22/07/24 Discussions were had regarding the current issues with vehicles striking the installed bollard. KR explained that it’s recommended that the bollard be removed. Hatched road markings may be provided to steer vehicles away from the building line and highlight its presence. The likely cost of this is in the region of £1500.</p> <p>The group determined that due to potential changes in the area and any changes not being of a more wide benefit, funding should not be provided at this time. The resident is encouraged to remove the bollard installed to the front of the property.</p>		
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7) Waiting Restrictions

	Item	Update	Actions and Recommendations	Who
7.1	Bradford on Avon Town – Outstanding Waiting Restriction Requests	<p>22/04/24 Objections have been received to the formal consultation and so a cabinet member decision is required.</p> <p>KR to prepare report and implementation cost estimates ahead of July LHFIG meeting.</p>	<p>21/10/24 Cabinet decision made to proceed as per previous notes. Implementation to be complete by 15th November. Implementation costs of £2210.</p>	To note

		<p>22/07/24 Cabinet report drafted. Officer recommendation is to proceed as advertised with all proposals, with the exception of the following:</p> <ol style="list-style-type: none"> 1. Abandon the proposal for Bridge Yard subject to further discussion with traders. 2. Proposal for Culver Road to reduce length of restrictions to cover a distance of 14m from junction with Trowbridge Road. 	LHFIG contribution agreed. BoA TC contribution to be confirmed.	
7.2	Lower Woolley St / Silver St, Bradford on Avon	Request for residents parking. To be reviewed and proposal advertised alongside other outstanding waiting restrictions.	Included with above	To note
8) Under/Awaiting Construction				
	Item	Update	Actions and Recommendations	Who
8.1	2-22-5 Trowbridge Road, BoA	<p>17/04/23 Proposal to provide 4no reboundable pole cones in the footway between no's 97 and 107 Trowbridge Road to prevent vehicles mounting kerb. Cost estimate £1200.</p> <p>Funding agreed subject to town council contribution.</p>	<p>21/10/24 Works complete.</p>	To note
8.2	Ashley Road, Bradford on Avon - 20mph speed limit	<p>22/04/24 This was subject to formal advert between 8th March and 8th April.</p> <p>22/07/24 Objections received to formal advert. Cabinet member report has been prepared with the recommendation to proceed as advertised. Awaiting cabinet member decision.</p>	<p>21/10/24 Cabinet member decision made to proceed as advertised. Works ordered with implementation date of 2nd December.</p>	To note
8.3	Holt Rd, Bradford on Avon	<p>22/04/24 Consultation complete and cabinet member report required</p>	<p>21/10/24 Cabinet member decision made to</p>	To note

		<p>in relation to speed limit proposal.</p> <p>22/07/24 Objections received to formal advert. Cabinet member report has been prepared with the recommendation to proceed as advertised. Awaiting cabinet member decision.</p>	<p>proceed as advertised. Works order to be raised.</p>	
8.4	2-23-5 Bridge Yard – layby opposite Co-Op	<p>Request for lockable bollards to prevent parking taking place in layby on waiting restrictions which blocks private car park access.</p> <p>24/07/23 Plan and cost estimate to be provided. This will not include lockable bollard provision due to objections from other users of the car park.</p> <p>09/10/23 Proposed change of 2hr parking to loading bay included with waiting restrictions batch.</p> <p>Proposal and estimate included with note tracker.</p> <p>Funding agreed for road markings £600 (£300 LHFIFG/£300 TC). To proceed to implementation.</p> <p>22/04/24 Awaiting installation.</p>	<p>21/10/24 KR to chase lining works from Milestone.</p>	KR
8.5	2-23-13 Bridge St/St Margaret's St, Bradford on Avon	<p>09/10/23 1) No Give way markings on exist to Library carpark onto Bridge st coupled with poor visibility creates the sense that those leaving the carpark have right of way. 2) Issue over cars leaving Bridge St to join the main traffic especially when turning right.</p>	<p>21/10/24 Awaiting installation.</p>	To note

		<p>Request for road markings. Supported by Town Council.</p> <p>Plan and estimate required.</p> <p>15/01/24 Plan showing possible road markings included with note tracker. Estimated cost of implementation is £1500.</p> <p>Funding was agreed subject to confirmation of 50% contribution from BoA TC. (Contribution confirmed post-meeting).</p> <p>22/04/24 Works pack and order issued.</p>		
8.6	2-23-15 Bradford Road Winsley – signing request	<p>Request for ‘road narrows’ warning signs on Bradford Road, Winsley. Please see supporting info.</p> <p>15/01/24 Funding for this was agreed at £1500 (£750 LHFIFG/£750 PC).</p> <p>22/04/24 Works pack and order issued.</p> <p>22/07/24 Awaiting installation</p>	21/10/24 Works complete.	To note
8.7	2-24-03 Horse Warning Signs, Staverton	<p>We keep our horses at Micheal Blake Racing Stables and we often ride along the road towards the train bridge and down School Lane. The traffic is very busy with large lorries and despite being a 30 limit, drivers rarely keep to that speed.</p> <p>Horses from the racing yard cross the road to use the facilities over the road daily and there are no road signs to</p>	21/10/24 Works ordered, awaiting installation.	To note

		<p>warn drivers of horses, coming from Holt or from Trowbridge.</p> <p>We have come across some quite dangerous situations on our horses, or crossing the road with them. In fact tonight whilst crossing a speeding car had to brake very hard to stop in time, it doesn't help we are on a bend either.</p> <p>We would like warning horses road signs placed along this road and signs to remind drivers of the 30 limit.</p> <p>22/04/24 It was agreed that KR would look at possible sign locations and costs and report back.</p> <p>22/07/24 The plan showing the proposed signing location is enclosed with the note tracker. The estimated cost for providing these signs is £550.</p> <p>LHFIG funding agreed at £275. KR to raise order</p>		
8.8	Wingfield Deer Warning Signs		21/10/24 Works ordered. Awaiting installation.	To note
9) On Hold				
	Item	Update	Actions and Recommendations	Who
9.1	2-22-4 Market Street, BoA	<p>Due to the incredibly narrow nature of Horse's Neck section of Market Street and the narrowness of the only pavement there, various vehicles - including vans, lorries and coaches/buses - are mounting the pavement and driving along it endangering pedestrians. Regular traffic jams due to large vehicles trying to pass each other in this section. Ambulances and fire engines have been held up here.</p>	This is now to be considered as part of wider measures following town traffic consultation.	

		Some kind of bollard or series of bollards on or next to kerb; or yellow box to regulate the traffic.		
9.2	2-22-13 New Road Bradford on Avon – Formal Crossing and 20mph Speed Limit Request	<p>Issue: Heavy traffic, limited visibility and high pedestrian footfall has made a formal crossing on New Road essential for pedestrian safety. Regular near-misses are seen by residents, often involving school children (the route is a significant walking route for Christ Church and St Laurence pupils). This is especially the case towards the middle of the route, opposite New Road Express store. The nearest formal crossings are at Mount Pleasant (more than 200m westbound) and Holt Road (nearly ½ mile east/southbound). Although there is a pedestrian island at the Texaco garage on the Woolley Street junction, the refuge is insufficient and cars rarely stop. A collision is only a matter of time.</p> <p>Request: 1. A formal crossing was designed as part of the traffic mitigation measures during the social distancing scheme and its one-way system. A formal crossing at the Highfield / New Road Express area is highly desirable regardless of the outcome of the traffic consultation.</p> <p>2. A 20mph speed limit throughout the town, including Bath Road, Mount Pleasant, Sladesbrook, New Road, Springfield, Holt Road, Silver Street, Market Street, Masons Lane.</p> <p>The group supported this request but felt that it should be put on hold until a decision has been made by WC/ Cllr McClelland regarding the overall traffic in BoA.</p>	On hold	To note
9.3	2-23-7 St Margaret’s St/Station Approach. BoA	<p>Request for tactile paving to be provided at crossing points around this roundabout and an additional dropped kerb crossing on St Margaret’s Street.</p> <p>Town Council would like this to be funded as a remedial to previous substantive bid.</p>	<p>15/01/24</p> <p>There are no alternative funding sources available. Item to be put on hold.</p>	To note

		<p>24/07/23 Plan and cost estimate to be provided.</p> <p>09/10/23 Proposal and estimate circulated with note tracker.</p> <p>TC and LHFIG want to see the tactile paving installed but do not feel it should be funded by them as it could have been included in the substantive bid scheme.</p> <p>The group asked KR to investigate any other funding sources.</p>		
9.4	2-23-10 Staverton – Dropped Kerbs Request	<p>I am in a wheelchair and frequently travel from Horse Rd Trowbridge when the Bus drops me off from town. I travel up Canal Rd, (in wheelchair) pass the boats and over the bridge to Maunders Drive</p> <p>.</p> <p>There is no drop down kerb as u travel over the bridge at Staverton from Canal Rd to my flat (on the opposite side of the road) the nearest dropped down kerb (although this is not a very satisfactory dropped kerb) is by the bus stop. I have to Travel over the bridge at Staverton then turn right and find this drop kerb adding extra travelling as I am going in the opposite direction to my flat by quite a long way. There is always a worry my wheelchair will run out of power as I have been to town so travelling in the opposite direction to my flat adds extra stress.</p> <p>I would like a dropped kerb near the bridge.</p> <p>24/07/23 KR to meet with resident to identify location. Plan and cost</p>	15/01/24 Item to be put on hold due to lack of funding available from parish council.	To note

		<p>estimate to be provided.</p> <p>09/10/23 Proposal and cost estimate circulated with note tracker.</p> <p>The group were keen to progress this to implementation however match funding is not available from Staverton Parish Council. It was requested that KR determine if any developer funding is available.</p>		
9.5	2-22-22 Poulton Lane, Bradford on Avon	<p>17/04/23 KR explained that there was likely a substantial cost associated with providing surface improvements. The route does not currently permit cycling and would require a change in legal status.</p> <p>The group asked that this be investigated for feasibility of improvements. KR to investigate. These items may also be considered in the LCWIP development.</p> <p>This route is a ROW but is not part of the highway network or owned by Wiltshire Council. KR to discuss with RoW team</p> <p>24/07/23 The processes relating to legal changes to the RoW to promote cycling were discussed as well as ownership.</p> <p>Improving the route for pedestrians would not require a legal order change but may require consent from land owners.</p>	<p>15/01/24 Land registry information does not show owner details for the section of lane that is not adopted highway.</p> <p>BoA TC to consider writing to adjacent landowners to seek determination of ownership.</p>	BoA TC

		<p>09/10/23 Issue to be placed on hold and pursued through LCWIP process.</p> <p>KR to check land registry information</p>		
10) New Requests				
	Item	Update	Actions and Recommendations	Who
10.1	2-24-09 Hawcroft, Holt	<p>At the entrance to Hawcroft is a grass verge on a bend. In wet weather, and particularly throughout the winter months, the verge becomes cut up by large vehicles, spreading mud across the road (see attached image). Each winter the verge edge has become progressively more eroded. Over-running by vehicles is unavoidable, being caused by the combination of difficulty negotiating the curve in the road and on-street parking (required for 2 Hawcroft which has no off-street provision). Improved access could be achieved, without loss of vital on-street parking, by the addition of a small curb overrun.</p> <p>Installation on the inside of this bend of a paved curb overrun - such as those found at the mini-roundabout on the west entrance to the village (https://goo.gl/maps/8xmUufonBB1jieBq7) - would widen the carriageway sufficiently to prevent verge erosion. Bollards have been discussed with the Parish Council as an alternative, but would not be suitable given the need to accommodate access for larger delivery, municipal and emergency vehicles.</p>	<p>21/10/24 KR to review.</p>	KR

		The Parish Council agree this is an issue at the entrance to Hawcroft and think the proposed solution is a sensible one that the Parish Council supports and recommends.		
10.2	2-24-10 Staverton, Junction of Marina Drive and Cygnet Way.	<p>Inconsiderate parking on Marina Drive directly opposite the Cygnet Way junction causing major issues for drivers, especially when exiting out of Cygnet Way. Request is for yellow lines.</p> <p>Complaints have been received by several residents as larger vehicles have not been able to exit Cygnet Way very easily and it has been difficult to access with oncoming traffic from either way of Marina Drive (Staverton Parish Council).</p>	21/10/24 KR to review.	KR
10.3	2-24-11 B3109 Wingfield Frome Road	<p>There are ongoing concerns from residents and councillors about traffic speed on the B3109 in Wingfield. There are particular concerns relating to families accessing The Mead Primary School on Church Lane, residents having to walk along a narrow stretch of pavement next to the B3109 near to Chapel Lane, and limited visibility at the junction of Chapel Lane itself. Councillors have been liaising with the Highways Engineer about possible measures to make drivers aware of these hazards and to reduce driver speed.</p> <ul style="list-style-type: none"> • Replace school warning signs with school warning assembly signs on yellow boards • Add 'SLOW' markings to the road near the school warning signs • Move the give way lines at the Chapel Lane junction further forward • Remove the dropped kerb outside Turnpike Cottage, Frome Road (B3109) • 40mph roundels on the B3109 (from traffic lights to 	21/10/24 To be included with the existing Wingfield request for footway widening.	KR

		<p>Chapel Lane) to be repainted</p> <ul style="list-style-type: none"> • 20mph roundels on Church Lane to be repainted <p>The first three requests set out above were suggested by Wiltshire Council’s Highways Engineer. Wingfield PC requests 50% funding towards these.</p> <p>Removal of the dropped kerb is to prevent water run-off from the road into the property next to the kerb, and the PC therefore asks that this is a matter for Highways to resolve. The PC asks that renewal of the 40mph & 20mph roundels is undertaken as routine highways maintenance.</p>		
10.4	2-24-13 A363 adjacent to Cumberwell golf club	<p>When cycling on the cycle lanes around Winsley/Conkwell and the bridleway/cycle path that runs through and adjacent to Cumberwell Park golf club and connects these villages to South Wraxall and is an important route to and from Melksham crossing the A363 is dangerous due to the 60mph+ traffic speed and is slow as there are no crossing points. I was waiting for over 10 minutes to cross a few weeks ago and this is getting worse especially with the A36 closure.</p> <p>Reduction in the speed limit before/after this crossing point and installation of a cycle crossing.</p> <p>The lane that leads from Little Ashley to the A363 opposite Cumberwell Park Golf Course is used by pedestrians, cyclists and horseriders. To continue onwards to walking, cycling & bridleway routes towards South Wraxall, walkers, cyclists and horseriders have to cross the A363, which has a 60mph speed limit at this point. The road is busy, and carries a significant number of large vehicles, making it</p>	21/10/24 KR to highlight for inclusion within LCWIP. Signing to be reviewed alongside other requests and KR to report back.	KR

		<p>more difficult and dangerous for those crossing.</p> <p>Winsley Parish Council asks that the 40mph speed limit out of Bradford on Avon is extended to after the junction of the lane from Little Ashley/Cumberwell Park Golf course on the A363.</p> <p>Given the popular walking, cycling and horseriding routes either side of the A363 at this point, the Parish Council requests that the Local Cycling & Walking Infrastructure Plan includes ways of improving the connection between these routes.</p>		
10.5	Holt Gaston – white bar marking	<p>Resident request for a white line to discourage parking opposite the entrance to Gaston Farm. Parked vehicles are making it difficult for large agricultural vehicles to enter and emerge from the farm entrance.</p> <p>Insert white bar marking immediately opposite the farm entrance, allowing enough space for large agricultural vehicles to turn.</p>	<p>21/10/24 Funding agreed for this and Station Road bar markings. £600 total - £300 LHFIG/£300 PC. PC to confirm contribution.</p>	Holt PC
10.6	Holt Station Road – white bar marking	<p>Parked cars causing difficulties for vehicles accessing Chestnut Corner.</p> <p>White line bar opposite the junction with Chestnut Corner on Station Road.</p>	<p>21/10/24 As above</p>	
11) Any Other Business				
11.1				
12) Date of Next Meeting: 27th January 2025 – 4pm Teams.				

Bradford on Avon LHFIG

Highways Officer – Kirsty Rose

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Bradford on Avon Area Board.
2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Bradford on Avon Area Board will have a remaining Highways funding balance of **£1184**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

